

Bharat Vikas Parishad

AFFILIATION OF BRANCHES REGULATIONS 2022

1. Name and enforcement:

These Regulations shall be called Bharat Vikas Parishad Affiliation of Branches Regulations. All the Organizational Bodies, Office Bearers and Members of the Parishad and all the Organizational Bodies, Office Bearers and Members of the Affiliated Branch shall be bound by these Regulations as amended from time to time. They shall come into force with effect from 01.04.2022.

2. Definitions:

In these Regulations, unless it is repugnant to the subject or context thereof, the words and phrases defined in the Rules of Bharat Vikas Parishad, but not defined in these Regulations, shall have the meanings given to them under the Rules and the following words and phrases shall have the meanings given hereunder:

- (a) “Regulations” shall mean the Bharat Vikas Parishad Affiliation of Branches Regulations 2022, as amended from time to time.
- (b) “Office Bearer” shall mean holder of an office in the Affiliated Branch.
- (c) “Affiliated Branch” shall mean an association of persons whether registered under any act of a competent legislature or not, which has been duly enrolled as an Affiliated Branch by Parishad in the prescribed manner.
- (d) “Affiliated Body” shall mean a Public Trust, Charitable Institution, Non-profit Company, Society or any other Corporate Body registered under an act of a competent legislature and recognised as a legal person which has been duly enrolled as an Affiliate Body by the National Executive Committee of the Parishad.

3. Eligibility for Enrolment as an Affiliated Branch

An association of persons shall be eligible for being enrolled as an Affiliated Branch if it satisfies the following criteria:

- (i) The association agrees to use “Bharat Vikas Parishad” as prefix to its name and be named as “Bharat Vikas Parishad, ‘(distinctive name)’, (name of the place of working) e.g. “*Bharat Vikas Parishad, ‘Tilak’, Indore*. The association further agrees that upon ceasing to be an Affiliate Branch of the Parishad, the Association shall not use the name of Bharat Vikas Parishad as prefix or suffix to its name or in any other manner.
- (ii) The association agrees with the aims and objects of the Parishad and undertakes to strive for achieving them.
- (iii) The association agrees that all its members will be members of Bharat Vikas Parishad.

- (iv) The association adopts the model bylaws provided in **Schedule-I** of these regulations.
- (v) The association agrees to undertake, carry out and participate in the projects and programs devised by the Bharat Vikas Parishad at National, Regional or Prantiya level.
- (vi) The association undertakes to abide by the Rules and the Regulations of the Parishad as amended from time to time.
- (vii) The association undertakes to pay regularly the affiliation fees and contributions fixed by the Parishad from time to time for Affiliated Branches.
- (viii) The Association agrees to make it compulsory for its members to subscribe to the House journal of the Parishad (NITI) and/or any other journals, by whatever name called, as may be required by the National Executive Committee of the Parishad to be subscribed by the members of the Parishad from time to time.
- (ix) The association shall have, at all times, not less than 40 (Forty) members on its rolls.
- (x) The Association agrees to the concerned Prantiya Executive Committee of the Parishad appointing a member of the Association as Branch Organising Secretary in the Executive Body of the Association.

4. Procedure for enrolment as Affiliated Branch

- (i) An association of persons desirous of becoming an Affiliated Branch of the Parishad shall submit an application in the format provided in **Schedule-II** of these regulations, to the Prantiya General Secretary of the Prant within the geographical limits of which the association carries on or proposes to carry on its activities, alongwith the affiliation fee as may be prescribed from time to time.
- (ii) After receiving the application for enrolment as an affiliated branch, the Prantiya General Secretary shall place it before the next meeting of the Prantiya Executive Committee for consideration along with his report on the eligibility of the association for affiliation for consideration and decision on it.
- (iii) The Prantiya Executive Committee may after considering the application allow it and direct the Prantiya General Secretary to send a request to the National Secretary General to issue a certificate of affiliation.
- (iv) After receiving the request as aforesaid from the Prantiya General Secretary, the National Secretary General shall issue a Certificate of Affiliation in **Schedule-III**, after receiving the affiliation fees and other payments under these regulations.
- (v) The applicant association of persons shall become an Affiliated Branch of the Parishad with effect from the date of issue of the Certificate of Affiliation.

5. Affiliation Fees and other payments:

National Executive Committee of Bharat Vikas Parishad shall, from time to time, determine and decide the affiliation fees or any other fees / subscription payable by the affiliated Branch annually or otherwise.

6. Participation in Fund Raising for the Parishad:

Every Affiliated Branch shall secure donations as may be determined and decided by the National Executive Committee of Bharat Vikas Parishad, per annum or otherwise for the Parishad.

7. Byelaws of the Affiliated Branch

- (i) The Affiliated Branch shall adopt and follow the byelaws contained in the Schedule-I appended to these Regulations.
- (ii) The Affiliated Branch previously registered under an act of legislature shall bring their rules in conformity with the bye laws contained in the Schedule-I annexed to these Regulations within one year of enrolment as Affiliate Branch.

8. Termination of Affiliation :

Affiliation of an Affiliated Branch shall stand terminated on the occurrence of following events:

- (i). On the termination of Affiliation by either side after giving three months' notice in writing to the other side;
- (ii). On the National Executive Committee deciding to terminate the Affiliation of an Affiliated Branch for not paying, even after a month's notice given in this behalf, the Affiliation fees or other dues even after six months of their becoming due and payable to the Parishad.
- (iii) On the National Executive Committee deciding to terminate the Affiliation due to the Affiliated Branch or its members not fulfilling their commitments under these Regulations generally and especially, as regards participation in fund raising and subscribing to the journals of the Parishad.
- (iv) On the National Executive Committee deciding to terminate the Affiliation due to the Affiliated Branch or its members not following the directions issued by Prant, Region or National Level of the Parishad.
- (v) On the National Executive Committee deciding to terminate the Affiliation due to the Affiliated Branch or its members being involved in such activities which the National Executive Committee of Bharat Vikas Parishad considers to be against the principles and values of Bharat Vikas Parishad.

9. Prohibition of Dual Membership:

A Primary or Associate member shall not be entitled to take up membership in more than one Affiliated Branch either jointly or separately.

10. Resolution of disputes:

If any dispute arises between member(s) of an Affiliated Branch; or an Affiliated Branch and its Member(s); or between two or more Affiliated Branches; or an Affiliated Branch and the Prant; in respect of the interpretation of the Rules or the Regulations or in respect of anything done or proposed to be done under the Rules or Regulations, or in respect of any act or omission in relation to the activities of the Parishad, it shall be referred for decision to the Regional Executive Committee of the Region within whose geographical limits the party initiating the reference resides or carries on its activities and the decision of the Regional Executive Committee thereon shall be final and binding on all concerned subject to filing of an appeal to the National Core Committee, within 30 days of the decision of the Regional Executive Committee.

The decision of the National Core Committee in appeal, shall be final and binding on all concerned. The National Core Committee shall have the power to transfer a reference pending before a Regional Executive Committee of a Region to Regional Executive Committee of any other Region if it finds it necessary to meet the ends of justice and it shall direct the Regional Executive Committee to which the reference is transferred to either proceed de-novo from the beginning or from the stage at which the reference was transferred. It shall be necessary for the National Core Committee to pass a speaking order while transferring a reference or deciding an appeal.

Bharat Vikas Parishad
AGREEMENT & BYE LAWS OF ASSOCIATION OF PERSONS

This written declaration of Association of Persons, hereinafter referred to as AOP or Association, is made on this _____ day of _____ 20___, by the undersigned signatories, of this deed.

WHEREAS, this Association of Persons was decided to be formed in the name of "Bharat Vikas Parishad, _____Branch" to work as an affiliated Branch of Bharat Vikas Parishad, Delhi.

AND WHEREAS, for diverse and other reasons it was thought fit to put into writing the purposes / objects of the said AOP and the manner in which the AOP is to be managed and administrated, and hence it is being put into writing

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. **Name:** The Name of the AOP shall, so long as it continues to be an Affiliated Branch of the Parishad, be "Bharat Vikas Parishad, (distinctive name), (name of the place of working). Upon ceasing to be an Affiliated Branch of the Parishad, the AOP shall not use the name of Bharat Vikas Parishad as prefix or suffix or in any other manner.

2. **Definitions:**

In these byelaws the following words shall, unless the context requires otherwise, have the meanings assigned to them against them respectively:

"Association or AOP" shall mean the Association of Persons known as "Bharat Vikas Parishad, _____ branch".

"Parishad" shall mean Bharat Vikas Parishad, New Delhi, a society registered under the Societies Registration Act, 1860, registered vide No. S-2272/1963 and having its registered office at Bharat Vikas Bhawan, BD Block, Behind Power House, Pitampura, Delhi-110034, or such other place as may be decided from time to time.

"Prescribed Authority/manner" shall mean prescribed by the Parishad from time to time in Regulations for affiliated branches.

3. **Registered Office:**

Registered office of the Association (AOP) will be located at _____ (Address) or at any other place as may be decided from time to time.

4. **Objects of the Association:**

a) To adopt ways and means for the spiritual, moral & material progress of the society on

- the basis of Indian Culture and Traditions.
- b) To organize such meetings, seminars, symposia, discourses (Educational, Scientific, Social, Cultural and Ethical gathering) so as to increase the knowledge and promote an understanding of the people in order to make them better citizens.
 - c) To initiate welfare schemes that may inculcate self-disciplines, national characters, patriotism, social understanding, mutual co-operation, and the feelings of brotherhood amongst the people of the country.
 - d) To indicate adequate ways and means to the country for attaining self-sufficiency and overcoming poverty, hunger both spiritual and material.
 - e) To prescribe any preach, by practice the remedy to human suffering, whether spiritual, moral, physical or material.
 - f) To do within the framework of the objects all such other things as may be directly or indirectly conducive or incidental to the attainment or advancement of the aforesaid objects or any one of them and to do all other activities as per direction which may be issued by Parishad from time to time through its Prant or Regional administration.
 - g) To promote dance, drama, music, literature, humanities and social sciences based on Bharatiya Culture and Traditions.
 - h) To inculcate profound and pervasive sense of patriotism and deep commitment to National Integration and Unity amongst the people of Bharat.
 - i) To commemorate Bharat's many splendid contributions to humanitarian and aesthetic values and to advance the frontiers of awareness in pursuit of the Truth, the Good and the Beautiful which includes Satyam, Shivam, Sundaram.
 - j) To foster tolerance and understanding among all sections of the society.
 - k) To organize courses and camps for social services and social development.
 - l) To invest all moneys not immediately required in such securities and in such manner as may be determined from time to time by the managing committee of AOP.
 - m) To form and run one or more Trust/s for Charitable Activities in the area which may be demarcated by concerned Prant.
 - n) In addition to the above objects, the Association may pursue all other objects which promote National Interests, and Social and Cultural development of the Society.

5. Area of Operation:

The Association shall operate within the geographical demarcated area limits of _____(Village/Town/City), _____(District), _____(State) or as may be directed by Prant from time to time.

6. Membership:

Membership of the Association shall be of the following categories:

i Primary Members:

- (a) Any person who is capable of entering into a contract and who is not a member of any other Affiliated Branch, fulfills the prescribed qualifications, subscribes to the ideals, aims and objects of the Parishad and the Association and agrees to abide by the Rules and Regulations of the Parishad and byelaws of the Association, may be enrolled, on the recommendation of any two members of the Association, by the Executive Body of the Association.
- (b) A Primary Member shall have the right to attend the meetings of the General

Body of the Association and to participate in the deliberations held at such meetings, to vote on resolutions brought before such meetings and to vote at and contest for any post in elections held in such meetings. He / She shall also have the right and the duty to participate in the programs, projects and activities of the Parishad and the Association.

- (c) A Primary Member shall be liable to pay such admission and periodical fees/subscriptions as are prescribed from time to time.

ii Associate Members:

- (a) The spouse of a Primary Member, shall be enrolled as an Associate Member subject to his/her fulfilling eligibility criteria for Primary Membership. Such Associate Membership shall be coterminous with the membership of the concerned Primary Member.
- (b) At the request of the Primary Member his/her Primary Membership may, in the prescribed manner, be interchanged with the Associate Membership of his/her spouse.
- (c) An Associate Member shall have the right to participate in all programs, projects and activities of the Parishad and the Association but shall not be entitled to attend, participate or vote at the organizational meetings of the Association or contest election or hold any of the office in the Association.
- (d) An Associate Member shall not be liable to pay any kind of fees or subscription to the Association.

iii Honorary Members:

- (a) The Executive Committee of the Association may confer Honorary Membership on distinguished persons residing within the area of its operation, who have been, are or are likely to be helpful to the Association in carrying out its programs, projects or activities.
- (b) An Honorary Member shall have a right to participate in all programs, projects and activities of the Association. However, an Honorary Member shall not be entitled to attend, participate or vote at the organizational meetings of the Association or to contest election for any of the posts in the Association.
- (c) An Honorary Member shall not be liable to pay any kind of fees/subscription to the Association.

7. Termination of Membership:

Membership shall terminate on the occurrence of any of the following events:

- i. On the Member's demise.
- ii. On the Member tendering resignation from membership by addressing a letter to the President/secretary of the Association.
- iii. On removal from membership by the prescribed authority in the prescribed manner in the following events:
 - (a) On the Prescribed Authority finding, after an enquiry conducted in the prescribed manner, that the Member is suffering from such mental or physical incapacity that he is incapable of exercising his rights and discharging his duties as a Member of the Association.
 - (b) On the Member being found by the Prescribed Authority, after an enquiry conducted in the prescribed manner, to have defaulted for a period of more than six months, in payment of Subscription and / or other dues payable to

the Association.

- (c) On the Member being found by the Prescribed Authority, after affording him proper and adequate opportunity of hearing, to have been convicted of an offence involving moral turpitude by a Court of competent jurisdiction.
- (d) On the Member being found by the Prescribed Authority, after an enquiry conducted in the prescribed manner, to be guilty of misconduct, misbehavior or indiscipline as defined by the byelaws of the Association or Parishad of any other conduct unbecoming of a member of the Association.
- (e) On the member becoming office Bearer of a political party.
- (f) On a direction issued by Regional Executive Committee for removal of a member.

8. General Body of Association:

The General Body of the Association shall be constituted by all the Primary Members of the Association.

9. Office Bearers:

The General Body of the Association shall elect in the prescribed manner following office bearers:

- i. **President:** A person who has been a Primary Member of the Association continuously for the last two years or more may be elected as the President.
- ii. **Vice Presidents:** (up to two): A person who has been a Primary Member of the Association continuously for the last two years or more may be nominated as Vice President.
- iii. **Secretary:** A person who has been a Primary Member of the Association continuously for the last two years or more may be elected as Secretary.
- iv. **Treasurer:** A person who has been a Primary Member of the Association continuously for the last two years or more may be elected as Treasurer.
- v. **Organizing Secretary:** A member of the Association may be appointed by the concerned Prantiya Executive Committee to act as Organizing Secretary of the Association.
- vi. **Mahila Sanyojika:** A female member of the Association may be appointed by the elected members of the association to act as Mahila Sanyojika.

Provided that the qualification of two years of membership required for all the posts/offices above shall not apply for the first two years to a newly formed Association and in case of an Association which has existed more than two years before its affiliation to the Parishad the period of membership before the affiliation of the Association to the Parishad shall also be counted for the purpose of qualification.

10. Executive Body of the Association:

The Executive Body of the Association shall be constituted of the following:

- a) President
- b) Vice Presidents
- c) Secretary

- d) Treasurer
- e) Prescribed number of Members as decided by the Parishad from time to time will be nominated by the general meeting of the Association.
- f) Organizing Secretary
- g) Mahila Sanyojika
- h) All such members of the Association who are part of the – national, regional Prant and District bodies of the Parishad as an invitee.

11. Functions, Duties, Tenure and Removal of Office Bearers etc.:

- Functions and duties of various Office Bearers shall be as stated in the byelaws and as prescribed by the Sub-Rules or guided by Parishad.
- Tenure of all the Office Bearers shall be One year or as may be directed by Parishad from time to time. If an Office falls vacant during the term, it shall be filled in by nomination by the Executive Committee of the Association for the remaining period of the term.
- Vacating Office by Office Bearers: An Office shall be deemed to have been vacated by an Office Bearer in the following contingencies:
 - a) On the acceptance of Office Bearer's resignation in writing by the Executive Committee.
 - b) On removal of the Office Bearer from office for proven misconduct after enquiry conducted in the prescribed manner.
 - c) On the Office Bearer ceasing to be a member of the Association.
 - d) On the demise of the Office Bearer.
- The Executive Committee shall be responsible for filing of Income Tax Return and for complying with other laws for the time being in force.

12. Sub-Rules:

The General Body shall have the power to make Sub-Rules for the purpose of effective implementation of the byelaws and for the purpose of achieving the aims and objects of the Association.

13. Quorum for Meetings:

For the meetings of various bodies of the Association quorum requirement shall be as follows:

a) General Body of the Association:

Quorum for a meeting of the General Body of the Association shall be **one third** of the total number of Primary Members of the Association. If the required numbers of members are not present at the commencement of the meeting, the meeting shall be adjourned for **half an hour**. The adjourned meeting may commence thereafter **without** requirement of the quorum to transact the business of the agenda provided that **at least ten members** are present.

b) Executive Committee of the Association:

Quorum for the meeting of Executive Committee of the Association shall be **fifty percent** of its members at the commencement of the meeting. If quorum is not present, then same rule as applicable to general body will apply.

c) Other Committees and Bodies:

Quorum for the meetings of other bodies shall be **Fifty percent** of the strength of

the committee or body at the commencement of the meeting. If quorum is not present, then same rule as applicable to general body will apply.

Note: In determination of the quorum requirement fraction of a number shall be rounded off to the next higher number. For the quorum of all the meetings only primary member will be counted.

14. General Provisions regarding meetings of the Association:

- i. Meetings of Members of the Association shall be convened by the Secretary in consultation with the President of the Association as and when necessary, but it shall meet at least once in a month. One of these meetings will be Annual General Meeting at which following businesses will be transacted:
 - a. To receive the Annual Report of the Association.
 - b. To approve the Annual Accounts for the preceding year.
 - c. To approve Annual Budget for the current / next year.
 - d. To elect the Office Bearers, if due.
 - e. To appoint the Auditors and fix their remuneration.
- ii. A meeting of the General Body shall be called by the Secretary if not less than 1/3rd of the total number of voters entitled to vote at a General Body meeting submit a requisition in writing in the prescribed manner demanding calling of such a meeting. Such a meeting shall be called a requisitioned meeting at which the sole agenda shall be the agenda mentioned in the Notice of requisition. A Requisitioned Meeting shall be called, giving 15 days' notice, within one month of receiving the Notice of Requisition from the members.
- iii. Meetings of the Executive Committee shall be convened by the Secretary in consultation with the President of the Association normally by giving 7 days' notice along with the Agenda. It can call at shorter notice than it should be approved in ensuing meeting.

15. Decisions by majority:

Decisions in all the meetings, unless specifically provided otherwise, shall be by a majority of voters present and voting and in case of equality of number of votes the person presiding over the meeting shall have a casting vote.

16. Official Financial Year:

The Official Financial Year of the Association shall be from 1st April to 31st March of the next year OR as per the Parishad directives and the accounts shall be kept accordingly.

17. Bank Accounts of the Association:

The Executive Committee of the Association shall open Bank Account/s in any of the branches of a Scheduled Bank and make arrangements for operation of such accounts by its Office Bearers in the prescribed manner. The bank Account will be operated by joint signature of either President or Secretary and Treasurer's signature which shall be mandatory.

18. Annual Accounts and Audit:

The Treasurer of the Association shall, under the overall direction, control and supervision of the Executive Committee, maintain in the prescribed manner, proper and regular accounts of its income and expenditure, receipts & payment account & balance sheet and shall get them audited by a Chartered Accountant every year. The audited accounts shall be presented to the Annual General Meeting of the Association every year for approval not later than 30th September every year. A copy of the audited accounts will be submitted to the respective Prant or as per directive of Parishad.

19. Closure of Association:

In the event that the Association is closed for whatsoever reason, the office bearers shall ensure that the bank account operating in the name of Association is closed and the funds standing credit to the account is transferred to the account of Bharat Vikas Parishad (Parishad i.e. central office) as "Donation" without any recourse.

20. Amendment of the Byelaws:

After getting written prior approval from the National Executive Committee of the Parishad, a meeting of the General Body of the Association specially called for the purpose may by a resolution brought and passed in the prescribed manner amend any of the provisions of these byelaws by a majority of the total number of members entitled to vote and $2/3^{\text{rd}}$ of the members present and voting.

We the undersigned are desirous of forming an Association of Persons and shall abide by the objects and the rules and regulations as provided herein above.

SN	Name	Designation	Address	Signature
		President		
		Secretary		
		Treasurer		
		Member executive committee		
		Member executive committee		
		Member executive committee		
		Member executive committee		

Certified True Copy

President

Bharat Vikas Parishad.....



Bharat Vikas Parishad

CENTRAL OFFICE

Bharat Vikas Bhawan, Behind Power House, Pitampura, Delhi-110034

(Established in 1963 under Societies Act XXI of 1860 - No. S-2272/63)

Application for Affiliation of Branch

(Form as prescribed under the BVP Affiliation of Branches Regulation, 2022)

To,

Prantiya General Secretary,

Bharat Vikas Parishad,

..... Prant..... Region

We, the undersigned office bearers of an Association of Persons, desired to be named as ----
----- to function within the area -----, submit this
application for Affiliation of our Association as a **Affiliated Branch of Bharat Vikas
Parishad** as under:-

1. The Association is not registered under any law/ registered under -----
vide registration No. -----dated_____ (Please delete whichever is not applicable)
2. We have read the Rules and Regulations of the Bharat Vikas Parishad and placed it
before General Body of our Association. The General Body has agreed to abide by the
Rules and Regulations of Bharat Vikas Parishad as in force at present and as
amended from time to time. A Copy of resolution of the General Body in this respect is
annexed to this application. (Annexure-1)
3. The Association undertakes to carry out Aims and Objects of Bharat Vikas Parishad
and also undertakes to carry out various projects and activities of Bharat Vikas
Parishad within the geographical area of its operation.
4. The particulars of present members and office bearers are as under:-
 - a. Total Members as on date are
 - (i) Primary Members ----
 - (ii) Associate Members-----
 - (iii) Honorary Members ----
 - b. Particulars of elected office bearers
(If required, a separate sheet may be attached)

No	Designation	Name	Age (Yrs)	Address(with mobile no. and email address)
1	President			
2	Vice President			
3	Secretary			
4	Treasurer			

We undertake to furnish list of Members and office bearers, audited accounts annually and shall provide update of members enrolled, as advised.

5. The Association undertakes to pay the Annual Affiliation fees and all other dues, along with subscription for "NITI" on behalf of all its members regularly. The Association also agrees to raise donations for the fulfillment of Aims and Objects of the Bharat Vikas Parishad

6. We enclose cheque for Rs. (Rupees) towards the following payments in anticipation of grant of Affiliation for the year

- a. Affiliation Fees Rs. 150/-
- b. Subscription towards NITI Rs.
- c. Donation

President-

Secretary-

Treasurer-

Member-

Date:

Report / Recommendation of Prantiya General Secretary	
I, Prantiya General Secretary recommend to grant Affiliation to the Association to be known as	
of Bharat Vikas Parishad.	
Accepted by Prantiya Executive Committee on	
Recommended for issue of AFFILIATION Certificate	
Date:	Signature Prantiya General Secretary



Bharat Vikas Parishad

Bharat Vikas Bhawan, Adjoining BD-87, Behind Power House, Pitampura, Delhi-110034

CERTIFICATE OF AFFILIATION

(Issued under BVP Affiliation of Branches Regulations,2022)

This is to certify that The ASSOCIATION OF PERSONS to be known as

.....

has been enrolled as

Affiliated Branch of Bharat Vikas Parishad

on the recommendation of the Prantiya Executive of Bharat Vikas

Parishad Prant

on this day of the month of in the year

The Affiliated Branch shall operate in the following geographical area:

.....

(address), City

District

Prant.....

NATIONAL PRESIDENT

NATIONAL SECRETARY GENERAL