REPORT FORMAT "A"

(To be submitted by the Group Leader to Branch Convener/Secretary within 3 days of the Program.)

Branch	Prant	Region
Guru Vandan-Chhatra Abh	inandan -	, School Report
1. Day & Date	Time from	to
2. Name & Address of the School where the Pro	gram was held	
Phone No		
3. Attendance at the Program		
• No. of Students present		
• No. of Teachers present		
• No. of Parents present		
4. No. of Students Awarded / Honoured (as per details given in Form 'B')		
5. No. of Teachers Awarded / Honoured (as per details given in Form 'B')		
6. Name of the Principal/ Head Master		

Details & Signature of Members attending the Program

Sr. No.	Name	Age	Position	Contact No.	Signature
1					
2					
3					
4					
5					
6					

Encl: 1. School Letter

2. Form 'B'

REPORT FORMAT "B"

(To be submitted by the Group Leader to Branch Convener/Secretary within 3 days of the Program along with Format 'A')

	Guru Vandan-Chhatra Abhinandan Program-
School Name_	Date of visit
	DETAILS OF THE STUDENTS BELICITATED

Sr. No.	Name & Address of Student	Date of Birth	Phone No.	Class	Awarded for what	Any other info.
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

Group Leader Name	Position	_Signature

REPORT FORMAT "C"

(To	be subn	nitted by the Branch Con with only F		er / Secretary to Pr a "B" by October 3			neral S	Secretar	y along
		Brancl	1	Pr	ant		Regi	on	
		Guru Vandan-Ch	<u>hatr</u>	a Abhinandan Pro	gram	Rep	<u>ort</u>		
				Particulars	Last Year	r	Curren	t Year	
			To	otal No. of Members					
			To	otal No. of Teachers					
			Т	otal No. of Students					
	T	Г				A 44			
C				TO I NO COL		Att	endance		
Sr. No.	Date of Visit	Name of the Schools/Colleg Institutions visited	ges/	Tele. Nos. of the Schools/Colleges/ Institutions visited	Students	Teachers	Members	Students felicitated	Teachers felicitated
1									
2									
3									
4									
5 6									
7									
8									
9									
		TOTAL							
Det	ails of To	eachers Meet:							
Dat	e	Place							
Sch	ools invit	ted Schools attend	led_	Teachers	attended		-		
Enc	cl: 1) For	m "A" 2) Form "B" 3)	Sch	ool Letters 4) Pho	otographs	5) othe	rs		
Bra	nch Presi	dent Name		Signature_		Tel	l:	-	
Bra	nch Secre	etary Name		Signature_		Tel	l:	-	
Bra	nch Treas	surer Name		Signature_		Tel	:		
Bra	nch Conv	vener Name	Signature			Tel			

REPORT FORMAT "D"

(To be submitted by the Prant Convener / General Secretary to Regional Secretary Sanskar by
15 th November each year along with Format 'B' & 'C')

	·	8		,
]	PRANT -		Region	
GURU VANDAN CHHATE	RA ABHI	NANDAN,		<u>REPORT</u>

Particulars	Last Year	Current Year
Total No. of Members		
Total No. of Teachers		
Total No. of Students		

Branch-wise Details of the Program:

	wise Details of the 110gram.	No. of			Atto	endance	
Branch Sr. No.	Name of the Branch	School / College / Institution	No. of Students felicitated	No. of Teachers felicitated	Students	Teachers	Members
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	TOTAL						

Date:		
Prant President Name	_ Signature	_Tel:
Prant Gen. Secretary Name	Signature	Tel:
Prant Fin. Secretary Name	Signature	Tel:
Prant Convener Name	Signature	Tel:

Reporting Format 'E' for GVCA

 	Region			
Particulars	Last Year	Current Year		
Total No. of Prants in Region				
Total No. of Branches in Region				

Prant-wise Details of the Program – Year 2019-2020:

	Name of the Prant	No. of the Branches	No. of the Branches took part	No. School	Attendance						
Sr. No					Total no. of Students attended	Total no. of Teachers attended	Parents	Members	No. of Students Felicitated	No. of Teachers Honoured	Total
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											

Date:	
Regional Secretary's Name:	
Signature	Tel:
Email:	