



# Bharat Vikas Parishad

## THE RULES

(As amended by National Council on 25.02.2018)

### 1. Definitions:

In these Rules, unless it is repugnant to the subject or context thereof, the following words and phrases shall have the meanings given hereunder:

- (a) "Affiliate Body" shall mean a Public or Private Trust, Charitable Institution, Non-profit Company, Society or any other Corporate Body registered under an act of a competent legislature and recognised as a legal person which has been duly enrolled as an Affiliate Body by the Regional Executive Committee of the Region of the Parishad within the geographical limits of which the registered office of the Trust, Institution, Company, Society or the Corporate Body is situated or its activities are carried on.
- (b) "Affiliate Member" shall mean an association of persons, whether registered under an act of a competent legislature or not, enrolled as an "Affiliate Member" by the Parishad in the prescribed manner.
- (c) "Member" shall mean a person duly enrolled in the prescribed manner as an Individual or Honorary Member of the Parishad and who continues as such.
- (d) "Misbehaviour" shall mean any behaviour which is not in accordance with the social norms or standards of behaviour of the society.
- (e) "Misconduct" shall mean any conduct which is immoral or which is not in accordance with the values and norms of the society.
- (f) "Office Bearer" shall mean holder of an office mentioned in rule 7 of these Rules.
- (g) "Parishad" shall mean Bharat Vikas Parishad, registered as a society under registration number S-2272/63 having its registered office at Bharat Vikas Bhawan, BD Block, Behind Power House, Pitampura, Delhi-110034.
- (h) "Patron" shall mean the Patrons nominated under these Rules and shall include the existing Patrons.

- (i) "Prescribed" shall mean prescribed under these Rules and Regulations.
- (j) "Project functionary" shall mean member of a project committee constituted under the Rules or Regulations and shall include the Chairperson and any other office-holder of the committee.
- (k) "Regulations" shall mean the regulations framed under these Rules.
- (l) "Rules" shall mean the Rules of the Parishad as amended from time to time.

## **2. Membership:**

Membership of the Parishad shall be of the following categories:

### **A Individual Members:**

- (i) Any person capable of entering into a contract, having faith in the ideals, aims and objects of the Parishad and who agrees to abide by the Rules of the Parishad and Regulations made there under and who agrees to become a Primary Member of an Affiliate Member may be enrolled as an Individual Member of the Parishad by the prescribed authority after following the prescribed procedure.
- (ii) Any person who is a Primary member of an Affiliate Member or a member or office bearer of an Affiliate Body may be enrolled as an Individual Member of the Parishad by the Prescribed Authority after following the prescribed procedure.
- (iii) Notwithstanding the provisions of sub-rule (i) above, the National Core Committee may in its discretion enroll any person having faith in the ideals, aims and objects of the Parishad and who undertakes to abide by the Rules of the Parishad as an Individual member considering his eminence and usefulness to the cause of the Parishad.
- (iv) An Individual Member shall be liable to pay to the Parishad such admission and periodical fees/subscriptions as are prescribed from time to time by the prescribed authority.

### **B Affiliate Members:**

An association of persons, whether registered under any act of competent legislature or not, having faith in the ideals, aims and objects of the Parishad and which agrees to the terms and conditions of affiliation prescribed by the Parishad from time to time,

may be affiliated and enrolled as an Affiliate Member by the prescribed authority after following the prescribed procedure.

**C Honorary Members:**

- (i)** The National Executive Committee of the Parishad may confer upon eminent persons, who have been, are or are likely to be helpful to the Parishad in carrying out its programs, projects, or activities, Honorary Membership of the Parishad.
- (ii)** A Honorary Member shall have a right to participate in all programs, projects and activities of the Parishad. However, a Honorary Member shall not be entitled to attend, participate or vote at the organisational meetings of the Parishad or to contest election for any of the offices in the Parishad.
- (iii)** A Honorary Member shall not be liable to pay any kind of fees to the Parishad. He/she may however, make voluntary payments, donations or contributions to the Parishad for its activities, if he/she so desires.
- (iv)** Honorary Membership shall be coterminous with the term of the Executive Committee granting it. However, an Honorary Member shall be eligible for being re-nominated again as Honorary Member by subsequent National Executive Committees.

**3. Patrons:**

**(i) National Patrons:**

The National Executive Committee may nominate eminent persons as National Patrons of the Parishad for providing guidance, inspiration and encouragement to the members of the Parishad. The total number of National Patrons shall not be more than ten at a particular time.

**(ii) Regional Patrons:**

The National Executive Committee may, on the recommendation of the concerned Regional Executive Committee, nominate eminent persons residing in the Region to be the Regional Patrons of the Parishad for providing guidance, inspiration and

encouragement to the members of the Parishad in the Region. The total number of Regional Patrons shall not be more than three at a particular time.

**(iii) Prantiya Patrons:**

The Regional Executive Committee may, on the recommendation of the concerned Prantiya Council, nominate eminent persons residing in the Prant to be the Prantiya Patrons of the Parishad to provide guidance, inspiration and encouragement to the members of the Parishad in the Prant. The total number of Prantiya Patrons shall not be more than two at a particular time.

**(iv)** The functions and protocol of the National, Regional and Prantiya Patrons shall be as may be prescribed.

**(v)** A Patron shall have a right to participate in all programs, projects and activities of the Parishad. However, a Patron shall not be entitled to contest election for any of the offices in the Parishad.

**4. Termination/Cessation of Membership**

**A.** Membership shall terminate/cease on the occurrence of following events:

- (i)** Upon the Member's demise;
- (ii)** Upon ceasing to be a member of an Affiliate Member - unless exempted from the condition of being a member of an Affiliate Member - while being enrolled as Member under Rule 2 A(iii) above;
- (iii)** Upon the National President accepting resignation tendered by a member to him / her;
- (iv)** Upon removal from membership, in the prescribed manner, by the prescribed authority in the following events:
  - (a) Upon the prescribed authority finding, after an enquiry conducted in the prescribed manner, that the Member is suffering from such mental or physical incapacity that he is incapable of exercising his rights and discharging his duties as a Member of the Parishad;
  - (b) Upon the prescribed authority finding that the Member has defaulted for a period of more than six months, in payment of subscription and/or other dues

- payable to the Parishad, any of its Affiliate Members or any of its Affiliated Bodies and has not paid the dues even after a lapse of a period of fifteen days after service of notice in this behalf;
- (c) Upon the Member being found by the prescribed authority, after affording him proper and adequate opportunity of hearing, to have been convicted of an offence involving moral turpitude by a Court of competent jurisdiction;
  - (d) Upon the Member being found, after an enquiry conducted in the prescribed manner by the prescribed authority, to be guilty of misconduct, misbehaviour, indiscipline as defined by the Rules of the Parishad or of any other conduct which, in the opinion of the prescribed authority, is unbecoming of a member of the Parishad;
  - (e) Upon disaffiliation of an Affiliate Member in the prescribed manner by the prescribed authority, all members of such Affiliate Member who are members of the Parishad shall cease to be members of the Parishad. Provided that the National Core Committee may grant such members six months' time to take membership of any other Affiliate Member for continuing their membership of the Parishad.

## **5. Organisational Structure:**

For administrative convenience the organisational structure of the Parishad shall be divided into three levels viz. (1) National Level, (2) Regional Level, and (3) Prantiya Level.

- (i)** The National Executive Committee shall divide the geographical area of the country into Regions, give them appropriate names for the purpose of identification and define their geographical limits from time to time. The National Executive Committee, subject to approval of National Council, shall have the power to increase or reduce the number of Regions based on the spread of Parishad work as and when required provided that the number of regions shall not be less than five and more than eleven at any particular time.
- (ii)** The National Executive Committee shall divide the geographical areas included in the Regions into Prants, give them appropriate distinctive names and define their geographical limits from time to time.

- (iii) All members residing within the geographical area of a Prant and the Affiliate Members operating in the geographical area of a Prant shall be deemed to be associated with that Prant.

## **6. Organizational Bodies:**

The organisational structure of the Parishad shall consist of the following bodies at the National, Regional and Prantiya levels:

### **I. National Level:**

#### **(A) National Council:**

National Council shall be the General Body of the Parishad and all powers of the Parishad shall vest in it. All other bodies of the Parishad at all levels shall be subordinate to and shall function under the control, supervision and guidance of the National Council in accordance with these Rules.

National Council shall be constituted of the following:

- (i) National Patrons;
- (ii) National Auditor General
- (iii) Members and Office-bearers of the National Executive Committee;
- (iv) Chairpersons of National Project Committees: Not more than eight chairpersons of National Project Committees nominated by the National Core Committee for a particular meeting;
- (v) National Secretaries and National Secretaries (Finance, Accounts & Audit);
- (vi) Project Functionaries: Not more than ten project functionaries, other than chairpersons of National Project Committee, nominated by the National Core Committee for a particular meeting;
- (vii) Representatives of Affiliated Bodies: Not more than ten functionaries of the Affiliated Bodies selected by the National Core Committee for a term of one/two years.

- (viii) Regional Patrons;
- (ix) Members and Office-bearers of all the Regional Executive Committees;
- (x) Not more than three project functionaries from each of the Region representing the projects of the Parishad being carried out in the region selected by the office bearers of the region;
- (xi) Prantiya Patrons;
- (xii) Presidents, General Secretaries and Finance Secretaries of all the Prantiya Executive Committees;
- (xiii) Former National Presidents;
- (xiv) Former National Working/Executive Presidents;
- (xv) Former National Secretaries General;
- (xvi) Former National Finance Secretaries;
- (xvii) Former National Vice Presidents
- (xviii) Not more than ten Special Invitees nominated in the prescribed manner by the National Core Committee for a particular meeting.

**(B) National Executive Committee:**

National Executive Committee shall be the main executive body of the Parishad which shall be responsible for execution of all the decisions of the National Council. It shall work under the control, supervision and guidance of and shall be answerable to the National Council in all matters.

National Executive Committee shall be constituted of the following office bearers and members of the Parishad:

- (i) National President
- (ii) National Executive President (if the post is filled);
- (iii) National Vice Presidents

- (iv) National Secretary General;
- (v) National Finance Secretary;
- (vi) National Organising Secretary;
- (vii) National Additional Secretaries General;
- (viii) Special invitees: Not more than ten Members of the Parishad or other distinguished persons as may be nominated by the National Core Committee may be invited as Special Invitees, without voting rights for a particular meeting.

**(C) National Core Committee:**

National Core Committee shall be responsible for the smooth running of the organisation and shall exercise all the powers and discharge all functions assigned to it under the rules. In case of urgency, the National Core Committee shall exercise the necessary powers of the National Executive Committee and place the matter for approval before the next meeting of the National Executive Committee. All other decisions taken by the National Core Committee shall also be reported to the National Executive Committee in its next meeting.

National Core Committee shall be constituted by the following office bearers:

- (i) National President;
- (ii) National Executive President; (if the post is filled)
- (iii) National Vice President (HQ)
- (iv) National Secretary General;
- (v) National Finance Secretary
- (vi) National Organising Secretary
- (vii) Special invitees without voting rights (not more than two) as may be nominated by National President for a particular meeting).



**(D) National Project Committees:**

The National Executive Committee may in the prescribed manner constitute National Project Committees headed by Chairpersons for planning and implementation of various projects of the Parishad.

**II. Regional Level:**

**(A) Regional Council:**

There shall be a Regional Council in every Region constituted by the following office bearers and persons:

- (i) Regional Patrons;
- (ii) All the members of the Regional Executive Committee;
- (iii) Secretaries of Regional Project Committee/s.
- (iv) Not more than two representatives of each of Affiliated Bodies having their head office in the Region deputed by the Board of Directors/Managing Committee/Board of Trustees or any other competent body of the Affiliated Body concerned.
- (v) All the Individual Members of the Parishad residing within the Regional Area;
- (vi) All the Presidents, General Secretaries, Finance Secretaries and Organizing Secretaries of the Prants falling under the Region;

**(B) Regional Executive Committee:**

There shall be a Regional Executive Committee presided over by the National Vice President in charge of the Region. National Additional Secretary General in charge of the Region shall be the General Secretary of the Region. National Secretary/ies appointed for the region shall be the ex officio member of the Regional Executive Committee. The National Secretary (Finance, Accounts and Audit) in charge of the Region shall be its Finance Secretary. The aforesaid office bearers shall nominate two other members of the committee in the prescribed manner. Members of the National Core Committee residing within the Region shall be the permanent invitees of the Regional Executive Committee.

**(C) Regional Project Committees:**

The National Executive Committee may in the prescribed manner constitute one or more Regional Project Committee/s to be presided by the Regional President and shall nominate persons in consultation with the Regional Executive Committee to be the secretary/ies of such project committee/s. Such persons shall be called Regional Secretaries- Projects.”

**III. Prantiya Level:**

**(A) Prantiya Council:**

There shall be a Prantiya Council in every Prant which shall be constituted of the following office bearers and persons:

- (i) Prantiya Patrons;
- (ii) All the members of the Prantiya Executive Committee;
- (iii) Presidents, Secretaries and Treasurers of all the Affiliated Members falling within the geographical area of the Prant;
- (iv) Representatives of Affiliated Members falling within the geographical limits of the Prant having more than the prescribed number of members as provided by the Regulations.
- (v) Not more than ten Project Functionaries selected by the elected office bearers of the Prant to represent projects of the Parishad being carried out in the Prant.
- (vi) Not more than two functionaries of each of the Affiliated Bodies having their head offices in the Prant selected by the elected office bearers of the Prant.
- (vii) All Past Prantiya Presidents and Prantiya General Secretaries who completed their terms and were not removed from office and who continue to take part in the activities of the Parishad as members of any Affiliated member within the Prant Area.
- (viii) All Individual Members of Parishad, who are primary member of any of the affiliated member operating within the geographical area of Prant.
- (ix) Secretaries of Regional Project Committee/s who are primary members of any of the affiliated member operating within the geographical area of Prant as Ex officio.

**(B) Prantiya Executive Committee:**

There shall be a Prantiya Executive Committee in a Prant constituted of the following office bearers and persons:

- (i) Prantiya President;
- (ii) Prantiya Vice Presidents;
- (iii) Prantiya General Secretary;
- (iv) Prantiya Finance Secretary;
- (v) Prantiya Organizing Secretary;
- (vi) Members of the National and / or Regional Executive Committee, not more than two, as may be nominated by Regional Executive Committee of the Parishad residing within the Prant Area. These nominees shall have no voting rights at Prantiya Executive Committee.
- (vii) Two Members nominated in the prescribed manner, by the elected office bearers of the Prantiya Executive Committee
- (viii) Immediate Past President and General Secretary of the Prant who completed their term and were not removed from office and who continue to take part in the activities of the Parishad as members of an Affiliated member.

**IV. Auxiliary Bodies:**

Besides the main organisational bodies of the Parishad, following bodies may also be set up for efficiently carrying out Parishad activities:

**(A) District Coordination Committees:**

The Prantiya Executive Committee may establish District Coordination Committees for areas covered by Districts falling within its jurisdiction for efficiently carrying on the Parishad activities in that District. Presidents, Secretaries and Treasurers of the Affiliated Members falling in the District shall be the members of the District Coordination Committee. The Prantiya President or in his/her absence, the Prantiya Vice President

shall preside over the meetings of the District Coordination Committee. Prantiya Organizing Secretary shall convene the meetings of the District Coordination Committee in the prescribed manner, as and when necessary and shall act as its Secretary. The Prantiya Office Bearers shall be the permanent invitees at the meetings of the District Coordination Committee.

**(B) Tehsil Coordination Committees:**

The Prantiya Executive Committee may establish Tehsil Coordination Committees for areas covered by Tehsils falling within its jurisdiction for efficiently carrying on the Parishad activities in that Tehsil. Presidents, Secretaries and Treasurers of the Affiliated Members falling in the Tehsil shall be the members of the Tehsil Coordination Committee. The Prantiya President or a Prantiya Office Bearer nominated by him shall preside over the meetings of the Tehsil Coordination Committee. Prantiya Organizing Secretary shall convene the meetings of the Tehsil Coordination Committee in the prescribed manner, as and when necessary and shall act as its Secretary. The Prantiya Office Bearers shall be the permanent invitees at the meetings of the Tehsil Coordination Committee.

**(C) City/Town Coordination Committees:**

The Prantiya Executive Committee may establish City/Town Coordination Committees for areas covered by Cities/Towns falling within its jurisdiction for efficiently carrying on the Parishad activities in those Cities/Towns. Presidents, Secretaries and Treasurers of the Affiliated Members falling in the City/Town shall be the members of the City/Town Coordination Committee. The Prantiya Executive Committee will nominate a senior office bearer of Parishad (of any level) as Chairman of City/Town Coordination Committee who will preside over the meetings of the City/Town Coordination Committee. The Chairman of Coordination Committee shall convene the meetings in the prescribed manner, as and when necessary and shall act as its Secretary. The Prantiya Office Bearers shall be the permanent invitees at the meetings of the City/Town Coordination Committee.

## **7. Office Bearers:**

The Parishad shall have the following office bearers at various levels:

### **(A) National Level:**

#### **(i) National President:**

The National Council shall elect in the prescribed manner a person of National Stature and reputation in any of the activities useful to the society, who is eligible for the individual membership of the Parishad, to be the National President of the Parishad.

#### **(ii) National Executive President:**

The National Executive Committee may at the request of the National President appoint a person who has been a member of the Parishad continuously for a period of more than ten years and who has been a National Office Bearer of the Parishad for at least one term to be the National Executive President to discharge duties and functions assigned to him/her under these Rules and to discharge such of the functions of the National President as are assigned to him by the National President by a general or special order from time to time. The National Executive President shall, in the absence of the National President, preside over the meetings of the National Council, the National Executive Committee, the National Core Committee and any other bodies to be presided over by the National President.

#### **(iii) National Vice Presidents:**

(a) The National Council shall elect in the prescribed manner a person who has been a member of the Parishad or of an affiliate member of the Parishad continuously for a period of more than ten years and who has been a National Office Bearer for at least one term to be the National Vice President (Head Quarters) of the Parishad to discharge the functions assigned to him/her by these Rules and by the National President by general or special order from time to time. The National Vice President (HQ) shall, in the absence of the National President and National Executive President, preside over the meetings of the National Council, the National Executive Committee,

the National Core Committee and any other bodies to be presided over by the National President.

(b) The National Council shall elect in the prescribed manner requisite number of National Vice Presidents to head each of the Regions of the Parishad from amongst persons who are residing within the geographical limits of the concerned region and who have been members of the Parishad or of an affiliate member associated with the concerned region continuously for more than five years.

**(iv) National Secretary General:**

The National Council shall elect in the prescribed manner, a person who has been a National Office Bearer continuously for the last five years or more, to be the National Secretary General.

**(v) National Finance Secretary:**

The National Council shall elect in the prescribed manner a person, well versed in financial matters, who has been a National Office Bearer continuously for the last five years or more to be the National Finance Secretary.

**(vi) National Coordinator:**

National Core Committee shall, in order to coordinate, promote and propagate the ideals of Bharat Vikas Parishad and support in spread of the Parishad within the country and outside, nominate a person to be the National Coordinator for a term of two years. The National Coordinator shall be the permanent invitee on all National Level Organisational bodies and on such other committee / bodies as may be specified by the National Core Committee, from time to time.

**(vii) National Organising Secretary:**

The elected members of National Executive Committee shall nominate a person who has either been a National Office Bearer of the Parishad continuously for the last five years or more or a person who has been a whole-time social worker in a social/cultural Organisation whose aims and objects are similar to the aims and objects of the Parishad to be the National Organising Secretary.

**(viii) National Auditor General:**

The National Executive Committee may nominate in the prescribed manner a chartered accountant who has been a Member of the Parishad continuously for the last five years or more, to be the National Auditor General.

**(ix) National Additional Secretary General:**

The elected members of the National Executive Committee may nominate in the prescribed manner one or more persons who have been Members of the Parishad continuously for the last five years to be the National Additional Secretaries General. However, the number of National Additional Secretaries General working at a time shall not be more than eighteen.

**(x) Chairpersons of the National Project Committees:**

The National Executive Committee may appoint in the prescribed manner persons who have been members of the Parishad or of an Affiliated Member continuously for last five years to be chairpersons of the National Project Committees.

**(xi) National Secretary:**

The National Executive Committee may nomination the prescribed manner one or more persons who have been Members of the Parishad continuously for the last five years to be the National Secretary/ies. However, the number of National Secretaries working at a time shall not be more than thirty six.

**(xii) National Secretary (Finance, Accounts & Audit):**

National Executive Committee may nominate in the prescribed manner one or more persons, well versed in financial matters, who have been Members of the Parishad continuously for the last five years to be the National Secretary/ies (Finance, Accounts & Audit). However, the number of National Secretaries (Finance, Accounts & Audit) working at a time shall not be more than eleven.

**(B) Regional Level:**

There shall be following Office Bearers at the Regional Level:

- (i) President:** National Vice President for the Region ex-officio.
- (ii) General Secretary:** National Additional Secretary General in charge of the Region ex-officio.
- (iii) National Secretary/ies:** Member ex-officio.
- (iv) Finance Secretary:** National Secretary (Finance, Accounts & Audit) in charge of the Region ex-officio.

**(C) Prantiya Level:**

There shall be following Office Bearers at the Prantiya Level:

**(i) Prantiya President:**

Prantiya Council shall elect in the prescribed manner a person who has been an Office Bearer of an Affiliate Member falling within the Prant for at least one term to be the Prantiya President.

**(ii) Prantiya Vice President/s:**

Prantiya Executive Committee may appoint the prescribed number of persons, who have been the office Bearers of an Affiliate Member falling within the area of Prant for at least one term, to be the Prantiya Vice President/s.

**(iii) Prantiya General Secretary:**

Prantiya Council shall elect in the prescribed manner a person who has been an Office Bearer of an Affiliate Member associated with the Prant for at least one term, to be the Prantiya General Secretary.

**(iv) Prantiya Finance Secretary:**

Prantiya Council shall elect in the prescribed manner a person who has been an Office Bearer an Affiliate Member for at least one term, to be the Prantiya Finance Secretary.



**(v) Prantiya Organising Secretary:**

Regional Executive Committee, after considering the recommendation of the Prantiya Executive Committee, shall nominate in the prescribed manner a person who has been an Office Bearer of an Affiliate Member / Affiliated Body associated with the Prant for at least one term, to be the Prantiya Organising Secretary.

**8. Disqualification for Office-bearers:**

No person shall be eligible to be elected or nominated or to continue as an Office Bearer at any level:

- (i) If he/she has ceased to be a member of the Parishad or member of any affiliated member.
- (ii) If he /she is holding an office in a Political Party. If an office bearer of the Parishad becomes an office bearer in a Political Party after his election / nomination, he/she shall be deemed to have vacated the office in the Parishad with effect from the date of his becoming an office bearer in the Political Party.
- (iii) If he/she has completed Seventy Five years of age.
- (iv) If he/she is disqualified under any other provisions of Rules as amended from time to time.
- (v) If he/she found guilty of committing financial irregularities at any level of the organisation;
- (vi) If he/she is guilty of not handing over charge or not rendering accounts as an office bearer at any level of organisation.
- (vii) If he/ she is addicted to any intoxication.

**9. Functions, Duties, Tenure and Removal of Office Bearers etc.:**

- (i) Functions and duties of various Office Bearers shall be as stated in these Rules and as prescribed by the Regulations.

(ii) Tenure of all the Office Bearers at all levels shall be of Two years coterminous with the tenure of the organisational body to which they belong. If an Office falls vacant during the term, it shall be filled in by nomination by the Executive Committee of the Level to which the Office belongs, for the remaining period of the term.

(iii) Resignation of an Office-bearer:

An Office-bearer may resign from his/her office in the prescribed manner following the prescribed procedure.

(iv) Suspension / Removal of a National, Regional and Prantiya Office-bearer:

The National Executive Committee may suspend/remove a National, Regional Office-bearer for a prescribed reason after following the prescribed procedure. Before removal of an office-bearer he/she shall be provided an adequate opportunity of hearing in accordance with the principles of Natural Justice.

The Regional Executive Committee may suspend/remove a Prantiya Office-bearer for a prescribed reason after following the prescribed procedure. The concerned office-bearer shall have right to appeal to National Executive Committee against his removal.

#### **10. Vacating Office by Office Bearers:**

An Office shall be deemed to have been vacated by an Office Bearer in the following contingencies:

(i) Upon demise of the office bearer.

(ii) Upon ceasing to be a member of the Parishad or of an Affiliate Member/Affiliate Body of the Parishad.

(iii) Upon acceptance of resignation submitted in writing by the Office Bearer to the respective Executive Committee to which he/ she belongs.

(iv) Upon removal of the Office Bearer from office in the prescribed manner for proved misconduct after enquiry conducted in the prescribed manner.

(v) Upon suspension or supersession of the organisational body of which he/she is an office-bearer.

- (vi) Upon acceptance of an office in any political party.
- (vii) Upon assuming charge of a new office in the Parishad to which he/she is elected/nominated.

**11. Suspension and supersession of Regional and Prantiya Executive Committees and other Committees:**

- (i) The National Executive Committee may in consultation with the National Auditor General suspend and/or supersede any Regional or Prantiya Executive Committee pending the enquiry or after an enquiry conducted in the prescribed manner into the causes of supersession.
- (ii) The Office-bearers of the suspended/superseded executive committee shall cease to hold their respective offices immediately on passing of the order of suspension/supersession.
- (iii) The National Executive Committee shall nominate a person or a committee of persons to discharge the functions of and to look after the affairs of an Executive Committee suspended or superseded by it.
- (iv) The Person or Committee of Persons appointed to discharge the functions and to look after the affairs of a suspended or superseded Committee shall continue to function till the suspension/supersession is revoked or the term of the suspended/superseded Committee or Body comes to an end or a new Body / Committee is reconstituted / re-elected, as the case may be.
- (v) The National Executive Committee may, for reasons to be recorded in writing, dissolve a National Project Committee and reconstitute it.

**12. Regulations:**

- (A) The National Executive Committee shall have the power to make Regulations for the purpose of effective implementation of these Rules and for the purpose of achieving the aims and objects of the Parishad.

- (B) Without prejudice to the generality of the aforesaid Regulation making power, the National Executive Committee shall have the power to make Regulations on the following subjects:
- (i) Enrolment/Affiliation of Members, Membership/Affiliation fees and contributions from members, Procedure of disciplinary action against members/affiliates, Termination of membership/ affiliation, Suspension and Removal of Members/Affiliates and Office Bearers.
  - (ii) Donations received and given by the Parishad.
  - (iii) Functions and protocol of the Patrons at various levels.
  - (iv) Election/Nomination of Office Bearers, their removal from office and procedure for disciplinary action against them.
  - (v) Functions and Duties of Office Bearers.
  - (vi) Procedure for Suspension and Supersession of various organisational bodies.
  - (vii) Functions and Duties of various organisational bodies of the Parishad.
  - (viii) Authority, Period of Notice, Quorum and Procedure of calling and conducting meetings of various organisational units of the Parishad.
  - (ix) Formation of Committees, Sub-committees, study-groups etc. and their functions, meetings and procedure.
  - (x) Creation and Demarcation of geographical limits of Regions, Prants, Districts, Cities/Towns and Local Areas for the purpose of the Parishad.
  - (xi) Financial Rules in relation to keeping of accounts, audit of accounts, allocation of funds to National, Regional, Prantiya and auxiliary Units of the Parishad, National, Regional and Prantiya Budget, Travelling Allowance and other incidental Allowances to the employees, Office Bearers and Members of the Parishad.

### **13. Quorum for Meetings:**

For the meetings of various organisational bodies quorum requirement shall be as follows:

#### **(A) National Council:**

One third of the total number of members of the National Council entitled to vote at the meeting shall be the quorum at its meetings. If the required numbers of members

are not present at the commencement of the meeting, the meeting shall be adjourned for half an hour. The adjourned meeting may commence thereafter without requirement of the quorum to transact the business on the agenda.

**(B) National Executive Committee:**

One third of the total number of members of the National Executive Committee shall be the quorum at its meetings. If the required numbers of members are not present at the commencement of the meeting, the meeting shall be adjourned for half an hour. The adjourned meeting may commence thereafter without requirement of the quorum to transact the business on the agenda provided that at least ten members are present.

**(C) Regional Council:**

One third of the total number of members of the Regional Council entitled to vote at the meeting shall be the quorum at its meetings. If the required numbers of members are not present at the commencement of the meeting, the meeting shall be adjourned for half an hour. The adjourned meeting may commence thereafter without requirement of the quorum to transact the business on the agenda.

**(D) Regional Executive Committee:**

Quorum for the meeting of Regional Executive Committee shall be 50 Fifty percent of its members.

**(E) Prantiya Council:**

One third of the total number of members of the Prantiya Council entitled to vote at the meeting shall be the quorum at its meetings. If the required numbers of members are not present at the commencement of the meeting, the meeting shall be adjourned for half an hour. The adjourned meeting may commence thereafter without requirement of the quorum to transact the business on the agenda provided that at least ten members are present.

**(F) Prantiya Executive Committee:**

Quorum for the meeting of Prantiya Executive Committee shall be 50% Fifty percent of its members.

**Note:** In determination of the quorum requirement fraction of a number shall be rounded off to the next higher number.

**14. General Provisions regarding meetings of Organisational Units:**

**(A) National Council:**

- (i) A Meeting of the National Council shall be convened every year by the Secretary General on the dates and time decided by the National Core Committee to approve the accounts of the year, to present and approve the budget for the ensuing year, to hold elections to the various posts of National Office-bearers, if due that year, appoint Statutory Auditors and fix their remuneration and to transact any other business assigned by these Rules to the National Council and prescribed by the Regulations. Time-gap between two consecutive meetings of the National Council for elections of National Office-bearers shall not be less than eighteen months and more than twenty four months.
- (ii) In addition to the annual meetings of the National Council, meeting of the National Council shall be convened if a requisition demanding calling of such meeting duly signed by at least 50 Fifty percent of the total members of the National Council is submitted to the National President setting out the purpose and the proposed agenda of the meeting. Such a meeting shall be held within two months of the receipt of the requisition by the National President on the date, time and place decided by the National Core Committee. National President may restrict the agenda of the meeting to the points raised in the requisition only. Such a meeting shall be called a Requisitioned Meeting.
- (iii) Notice of the meeting of the National Council or the Requisitioned meeting of National Council shall be issued in the prescribed manner by the Secretary General at least a month prior to the date of commencement of the meeting specifying the date/s, place and time of the meeting.

**(AA) National Convention:**

The National Executive Committee may at its discretion, hold at the end of the meeting of the National Council at which elections of National Office bearers are to be held a congregation of all the Members of the Parishad and members of the Affiliate Members of the Parishad. Such a congregation shall be called National Convention at which the participants shall freely interact on the progress of the Parishad and its future plans, projects and activities. Resolutions passed at the National Convention shall not be binding on the Organisational Bodies of the Parishad, but shall be looked upon for motivational purposes as guidelines.

**(B) National Executive Committee:**

- (i) Meeting of the National Executive Committee shall be convened by the Secretary General on the dates and time decided by the National Core Committee at least twice a year to transact the prescribed business. The time gap between two consecutive Meetings of the National Executive Committee shall not be more than seven months.
- (ii) A meeting of the National Executive Committee shall also be convened if a requisition demanding calling of such meeting duly signed by at least fifty percent of the members of the National Executive Committee is submitted to the National President or in his absence to the National Executive President or in absence of both, to National Vice President (HQ) who shall place it before the National Core Committee at the earliest setting out the purpose and the proposed agenda of the meeting. Such a meeting shall be held within two months of the receipt of the requisition by the National President, National Executive President or the National Vice President (HQ), as the case may be on the date, time and place decided by the National Core Committee. National President or National Executive President, as the case may be, may restrict the agenda of the meeting to the points raised in the requisition only. Such a meeting shall be called a Requisitioned Meeting.
- (iii) Notice of the Meetings of the National Executive Committee shall be issued at least one month prior to the meeting and notice of a Requisitioned Meeting shall be issued at least fifteen days prior to the meeting in the prescribed manner.

**(C) National Core Committee:**

Meetings of the National Core Committee shall be convened in the prescribed manner by National Secretary General in consultation with the National President or in his absence with the National Executive President or in the absence of both with the National Vice President (HQ), as and when necessary, but it shall meet at least once in two months. Notice of the Meeting shall be issued or given at least 15 days before the meeting but in case of urgency, meetings may be called on a reasonable short notice.

**(D) Regional Council:**

- (i) Meetings of the Regional Council shall be convened in the prescribed manner by National Secretary in charge of the Region in consultation with the National Vice President in charge of the Region as and when necessary, but it shall meet at least once a year for transacting prescribed business.
- (ii) The Regional Executive Committee may at its discretion, hold a congregation of all the Members of the Parishad in the Region and all the members of the Affiliate Members of the Parishad in the Region. Such a congregation shall be called Regional Convention at which the participants shall freely interact on the progress of the Parishad and its future plans, projects and activities. Resolutions passed at the Regional Convention shall not be binding on the Organisational Bodies of the Parishad, but shall be looked upon for motivational purposes as guidelines.
- (iii) Apart from the other meetings of the Regional Council, meeting of the Regional Council shall be convened if a requisition demanding calling of such meeting duly signed by at least fifty percent of the members of the Regional Council is submitted to the National Vice President in charge of the Region, setting out the purpose and the proposed agenda of the meeting. Such a meeting shall be held within two months of the receipt of the requisition by the National Vice President in charge of the Region, on the date, time and place decided by the Regional Executive Committee. National Vice President in charge of the Region may restrict the agenda of the meeting to the points raised in the requisition only. Such a meeting shall be called a Requisitioned Meeting.



- (iv) Notice of the Meetings shall be issued at least fifteen days before the meeting, but in case of urgency, meetings may be called on a reasonable short notice.

**(E) Regional Executive Committee:**

- (i) Meetings of the Regional Executive Committee shall be convened in the prescribed manner by National Secretary in charge of the Region in consultation with the National Vice President in charge of the Region, as and when necessary, but it shall meet at least twice a year with a time gap of not more than six months between two consecutive meetings.
- (ii) Notice of the Meeting of the Regional Executive Committee shall be issued at least fifteen days before the meeting, but in case of urgency, meetings may be called on a reasonable short notice.

**(F) Prantiya Council:**

- (i) Meetings of the Prantiya Council shall be convened in the prescribed manner by Prantiya General Secretary in consultation with the Prantiya President as and when necessary, but it shall meet at least twice in a year for transacting prescribed business, one of these meetings will be the Annual General Meeting. Elections of Prantiya Office Bearers, if due, shall take place in the prescribed manner in this meeting.
- (ii) The Prantiya Executive Committee may at its discretion, hold a congregation of all the Members of the Parishad in the Prant and all the members of the Affiliate Members of the Parishad in the Prant. Such a congregation shall be called Prantiya Convention at which the participants shall freely interact on the progress of the Parishad and its future plans, projects and activities. Resolutions passed at the Prantiya Convention shall not be binding on the Organizational Bodies of the Parishad, but shall be looked upon for motivational purposes as guidelines.
- (iii) Apart from the other meetings of the Prantiya Council, meeting of the Prantiya Council shall be convened if a requisition demanding calling of such meeting duly signed by at least one third of the members of the Prantiya Council is submitted to the Prantiya President setting out the purpose and the proposed agenda of the meeting. Such a meeting shall be held within one month of the receipt of the requisition by the Prantiya

President on the date, time and place decided by the Prantiya Executive Committee. Prantiya President may restrict the agenda of the meeting to the points raised in the requisition only. Such a meeting shall be called a Requisitioned Meeting.

- (iv) Notice of the Meetings shall be issued at least fifteen days before the meeting, but in case of urgency, meetings may be called on a reasonable short notice.

**(G) Prantiya Executive Committee:**

- (i) Meetings of the Prantiya Executive Committee shall be convened in the prescribed manner by Prantiya General Secretary in consultation with the Prantiya President as and when necessary, but it shall meet at least four times a year with a time gap of not more than four months between two consecutive meetings.
- (ii) Notice of the Meetings of the Prantiya Executive Committee shall be issued at least fifteen days before the meeting, but in case of urgency, meetings may be called on a reasonable short notice.

**15. Decisions by majority:**

Decisions in all the meetings, unless specifically provided otherwise, shall be by a majority of voters present and voting and in case of equality of number of votes cast, the person presiding over the meeting shall have a casting vote.

**16. Official and Financial Year:**

The Official and Financial Year of the Parishad shall be from 1st April to 31st March and the accounts shall be kept accordingly.

**17. Terms of the Organisational Bodies and Committees:**

- (i) The terms of organisational bodies at all levels, unless otherwise provided, shall be two years commencing from 1<sup>st</sup> April of one year and ending on 31<sup>st</sup> March of the next year.
- (ii) Tenure of all committees, patrons and nominees appointed by the Organisational Bodies shall be coterminous with the term of the Organisational Body appointing them.

**18. Casual Vacancies:**

All vacancies in any of the offices held by Office Bearers elected or nominated at various levels occurring mid-term shall be filled in by the Executive Committee of that level, by nominating eligible members for the remaining period of the original term.

**19. Bank Accounts of the Parishad and its Bodies:**

Various Organisational Bodies of the Parishad shall open Bank Accounts in any of the branches of a Scheduled Bank and make arrangements for operation of such accounts by its Office Bearers in the prescribed manner.

**20. Annual Accounts and Audit:**

- (i) Each of the Organisational Bodies of the Parishad shall, under the overall direction; control and supervision of the National Secretary General (Finance) maintain in the prescribed manner, proper and regular accounts of its income and expenditure and shall get them audited by a Chartered Accountant every year. The audited accounts shall be presented to the Annual General Meeting of the organisational Body concerned every year for approval.
- (ii) The National Auditor General shall review the Audited Accounts along with Audit Reports at all levels and shall submit a report about them to the National Executive Committee and if necessary to the National Council. He shall also have the power to get accounts re-audited, inspected and investigated such matters as he considers necessary or for which specific request is made by National Core Committee.
- (iii) The National Auditor General may supervise the audit work of all the Organisational Bodies at all levels and to report about them to the National Executive Committee.

**21. Affiliation of Trusts and Societies with the Parishad:**

- (i) National Executive Committee of the Parishad may, in the prescribed manner, accord affiliation to any Trust or Society having aims and objects similar to that of the Parishad without making it an Affiliate Member/Affiliate Body of the Parishad.

- (ii) National Executive Committee may also permit creation of a Public Trust or a Society and its registration in the name of or in the name similar to the name of the Parishad on prescribed terms and conditions.
- (iii) The Trust and Societies presently associated with the Parishad shall continue to be associated with it on the existing conditions or on mutually agreed conditions as prescribed.

## **22. Amendment of the Rules:**

The National Council may in the prescribed manner, by a resolution passed by more than half of the total number of voters entitled to vote and not less than two thirds of the voters present and voting in a meeting called for the purpose amend any of the provisions of these Rules. Notice of such a meeting in which amendment of the Rules is to be considered shall have to be given at least one month in advance of the date of the meeting and the specific proposals for the amendment shall also be made available to the members along with the agenda and the Notice of the meeting.