

Bharat Vikas Parishad _____ PRANT
INFORMATION TO CENTRAL OFFICE (ITCO) IN RESPECT OF Financial Year 2017-18

Sr. No.	Particulars														
1	<p><u>How Books of accounts maintained:</u> Manual / Computer</p> <hr/> <p><u>a) If on computer, which software used?</u></p> <p><u>b) If Manual, Which Books are written?</u></p> <p>c) Receipts issued by Central Office during the year From Sr. No. _____ to _____</p> <p>d) Receipts used by Prant during the year From Sr. No. _____ to _____</p>														
2	<p><u>Details of Bank Accounts:</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Bank name</th> <th style="width: 25%;">Account number</th> <th style="width: 15%;">Type</th> <th style="width: 15%;">Operated - singly / jointly</th> <th style="width: 20%;">Name & Position of the Persons operating</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Bank name	Account number	Type	Operated - singly / jointly	Name & Position of the Persons operating									
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3	<p><u>Details of Donors who gave donation during the year:</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 8%;">Sr. No.</th> <th style="width: 25%;">Name & Address</th> <th style="width: 12%;">PAN No.</th> <th style="width: 12%;">Receipt No. & Date</th> <th style="width: 12%;">Cash / Cheque No.</th> <th style="width: 10%;">Amount</th> <th style="width: 21%;">Purpose</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sr. No.	Name & Address	PAN No.	Receipt No. & Date	Cash / Cheque No.	Amount	Purpose							
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6	Details of Executive Committee Meetings held during 2017-18 (Total Members -)::																		
	Meeting No.	1	2	3	4	5	6	7	8										
	Meeting date																		
	Attendance																		
	City/ Town																		
7	a) <u>Minutes books, if any, written up to -</u> b) <u>Which National Program sponsored during the year ?</u> c) <u>No. of Sovenirs / other publications brought out during the year</u>																		
	8 <u>Person in-charge of keeping Books of Accounts, Bank Statements, Bills, Receipt Books, Payment & Other Vouchers, etc. relating to FY 2017-18 for next 8 years:</u>																		
	<table border="1"> <tr> <td>Name:</td> <td></td> </tr> <tr> <td>Designation:</td> <td></td> </tr> <tr> <td>Address:</td> <td></td> </tr> <tr> <td>Mobile No.</td> <td></td> </tr> <tr> <td>Email address:</td> <td></td> </tr> <tr> <td>His Signature</td> <td></td> </tr> </table>								Name:		Designation:		Address:		Mobile No.		Email address:		His Signature
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9	<u>Details of AGM/ EGM held during the year, which adopted the accounts for the year ended 31st March 2017:</u>																		
	Date of Notice				Date of Meeting														
	Place		Attendance		out of														

	President	General Secretary	Treasurer	Auditor
Signature				
Name				
Contact No.				
Name & Contact No. of Office bearers of 2017-18				

DATE: